

ULS Doctoral Procedure – a brief description

1. Submission of the dissertation proposal as a prerequisite for the launching of the doctoral procedure by the doctoral student

Requirements

- enrollment in a doctoral program or in doctoral studies
- 1 publication; the student must have one of the following publication records: a) either an article in a peer-reviewed academic journal (must be listed on the Polish journal lists A, B, or C approved by the Polish Ministry of Research and Higher Education), or B) a chapter published in proceedings from an international conference.
- dissertation proposal – a concise description of the doctoral dissertation, 30-35 pages, including rationale and aims, theoretical and methodological background, definition of the main conceptual categories, research methods, literature review, feasibility and bibliography.

2. Dissertation proposal defense

- examination before the committee composed of 3 members of the Faculty Council, including the supervisor (a co-supervisor can be the fourth member of the committee)
- the committee issues a positive or a negative opinion concerning the dissertation proposal for the consideration by the Faculty Council

3. Approval of the dissertation proposal by the Faculty Council and the launching of the doctoral procedure

- the Faculty Council launches the doctoral procedure based on the opinion of the committee
- the Faculty Council approves the title of the dissertation and designates the supervisor, co-supervisor (agreement with a partner university needed), and assistant supervisor (optional)

4. 3 doctoral examinations (before the doctoral defense):

- 1) in the discipline of the doctoral procedure (Education)
- 2) in a related discipline of the humanities or the social sciences
- 3) in a foreign language

5. Submission of the doctoral dissertation

- a written acceptance of the supervisor (and co-supervisor)
- 5 copies of the doctoral dissertation (with a summary in the Polish language)

6. Appointment of the doctoral committee by the Faculty Council

- the Faculty Council designates 2 reviewers
- the Faculty Council appoints the doctoral committee consisting of 7-9 members, including the supervisor, co-Supervisor, and 2 reviewers

7. Public Doctoral Defense

- presentation of the main theses of the doctoral dissertation by the doctoral candidate
- presentation of the reviews by the reviewers
- responses to the reviewers by the doctoral candidate
- questions from the doctoral committee and the public
- responses by the doctoral candidate
- non-public meeting of the committee concerning the approval of the defense (by vote) and optionally its designation for Honors.

8. Approval of the committee decision by the Faculty Council and optionally its designation for Honors.